

## TO THE PUPILS' PARENTS

Subject: Procedures for the election of the new School Board (remote)

As prescribed by the Prime Ministerial Decree of 3 November 2020 art.1 c.9 letter s) "The election of the new collective bodies shall be carried out remotely in compliance with the principles of secrecy and freedom to participate in the elections", therefore the elections to the School Board scheduled for 29th and 30th November 2020 shall be held online using "Google Forms".

In order to participate, it is necessary to access the Electronic Registry and your child's G Suite account, so parents are invited to make sure they have:

1. Password to access the Electronic Registry, where you can find links to express your vote
2. Account and password to access the domain [nome.cognome@icpegognaga.net](mailto:nome.cognome@icpegognaga.net) assigned to each student at the School in order to vote.

Otherwise, you are invited to contact the school administration by Saturday, which will provide new credentials.

For **preschool parents**, who do not have access to the Electronic Register, the links will be provided in the "Classroom" space activated by each section.

On the Electronic Register, under "bacheca genitori" (primary and secondary school) or in "Classroom" (preschool) **each parent will find two links:**

### **Parent 1**

1. Voting link (2 preferences may be expressed) in anonymous form useful to guarantee confidentiality to parent 1
2. Link to declaration of voting, by stating the name and surname of parent 1

### **Parent 2**

1. Voting link (2 preferences can be expressed) in anonymous form useful to guarantee confidentiality to parent 2
2. Link to declaration of voting, by stating the name and surname of parent 2

Voters will be registered, as was the case with the signature in attendance, separately from the voting declaration, which therefore remains anonymous.

Parents who have more than one child enrolled in the school are reminded that they must vote only once, as required by law.

The elections will take place on:

**Sunday 29th November 2020 from 8.00 a.m. to 12.00 noon.**

**Monday 30th November 2020 from 8.00 a.m. to 1.30 p.m.**

**Voting access links will be accessible only during these hours.**

As we are aware that the proposed procedures may seem complex, a tutorial will be prepared to help you access the voting even if you have a smartphone or tablet; however, for any question you can contact school administration on Monday morning or call 3336164735.

Best regards